



Quick Tips: Career Center Benefits

BASIC TIPS:

- Map it out. College career centers help students at every stage of the game from incoming freshman to graduating seniors and beyond. The sooner you seek out your career center, the better. Counselors can help you create a four year career plan instead of a last-minute job search scramble.
- Do your research. A career center is not going to place you in a job, but does offer a vast array of resources to help you find your way. Explore what you can do with your major, research your field, and investigate individual companies and graduate schools.
- Take advantage of one-on-one counseling. Career counselors can help you with assessment tools, self evaluation, research, resume writing and review, cover letters, interviewing skills and much more. They can help you optimize your job search by perfecting the skills you will need to find a job.
- Career centers help students find internships, externships, summer jobs, full-time paying jobs and careers. Many have job and internship databases students can access. They also bring in company recruiters through career fairs and on-campus interview programs.
- Connect with alumni. Career centers bring in alumni and other speakers to expose students to a variety of careers. They can also help you network with alumni which can be a powerful tool for finding a job.
- Attend career center workshops on numerous topics that are held throughout the school year. These seminars cover topics like resume writing, interviewing, meal etiquette and much more.
- Practice your interview skills. Career centers offer interview workshops and mock interviews. Some even videotape students during a simulated interview and offer feedback. These critiques help students learn how to become better at interviewing so they will do better in the "hot seat" during a real interview.