



## Quick Tips: Top 10 Interview Mistakes

### BASIC TIPS:

- **Arriving Late:** Show up on time since it reflects your professionalism and interest in the position. Plus, both your time and the recruiter's time are valuable.
- **Dressing Unprofessionally:** When in doubt, dress more formally. If you have any questions on what to wear, seek advice from a recruiter, professor, or career services professional.
- **Failure to Test Technology (Virtual Interviews):** Test your internet connection before an interview to avoid disruptions.
- **Distracting Backgrounds (Virtual Interviews):** Check your background (the walls behind you) and the noise level in the room to ensure there's nothing distracting or inappropriate that will interrupt your conversation.
- **Being Unprepared:** Research in advance, so you know the company, the role, and the interviewer's background. Come prepared with intentional, thoughtful questions.
- **Not Being Honest:** If you don't know the answer to a question, admit it rather than pretending, guessing, or rambling.
- **Ineffective Storytelling:** A strong resume needs to be backed up with articulate storytelling. Be prepared to share your story with confidence and clear communication.
- **Improperly Using AI (Artificial Intelligence):** Interviewers can tell if answers are not genuine, and possibly being generated by AI, merely by the way you respond and phrase sentences. Be authentic.
- **Asking Personal Questions:** Do not ask questions about an interviewer's marital status, children, or other personal topics. Do your research and prepare relevant, thoughtful questions about the company and the role you're interviewing for.
- **Neglecting to Follow Up:** Always send a thank you note after an interview to thank each person you interviewed with for their time and use it as a chance to briefly reiterate your interest in the position and what attributes you offer as a candidate.
- **Own Your Mistakes:** If you make a mistake during an interview, you can acknowledge it in your follow-up note to clarify your intent. Everyone makes mistakes; it's how you handle them that can ultimately set you apart from other candidates.