



## Quick Tips: Virtual Interviews-Your Story

### **BASIC TIPS:**

- Prepare for a virtual interview the same way you'd prepare for a face-to-face interview. It's an interaction where you answer questions, so don't let technology intimidate you.
- Be yourself and help the employer understand why you want to join the company and be a part of the organization.
- Even though it's a virtual interview, what you wear matters! Dress professionally to make a positive impression. Pull your outfit together ahead of time and research what type of interview attire is expected for the industry you're interviewing with. If you have questions, you can email a recruiter in the company's Human Resources department in advance.
- Do your homework. Research the company. Be prepared with questions at the end of the interview.
- Use correct articulation and inflection in your voice. Make sure your personality shines through as much as it would if you were in a face-to-face interview.
- After the interview, send a follow-up email to thank the recruiter or hiring manager for their time, express interest in the position, and inquire about next steps.